



PARCHE AGM

Minutes

Meeting Title: PARCHE Annual General Meeting
Date & time: Tuesday 8 November 2016; 11.30
Location: St Elisabeth's Church Centre – Main Hall
Apologies: Jim & Mary Dryden; Tony Lilley

Buddy Reeve opened the meeting with prayer and welcome and then Graham Froud led a time of praise and worship

Approval of Minutes – 3 October 2015

The minutes from the 2015 AGM were read by Mary Cockshoot and it was agreed that these were a true and accurate record of that meeting and duly approved and signed by Buddy Reeve as Acting Chair

Matters Arising

There were no Matters arising

Approval of Board of Trustees

- It was noted that there had been resignations from Trustees since the last AGM and that Cynthia Lilley and Graham Froud had both stood down
- The below Trustees all confirmed they were willing to stand as Trustees for the coming year and all were duly re-elected
Buddy Reeve
Vaughan Schulze
Fiona Carey
Dee Rivers
Bernard Watts

Elections and Change of Officers

- Vaughan confirmed he was happy to remain in the role of Treasurer
- Buddy Reeve stood down from the role of Acting Chair and was proposed for election in the role of Chair – this proposal was accepted and the room voted to accept Buddy as Chair of PARCHE
- Marie Adams stood for election as a new Trustee and was elected and warmly welcomed by the room.
- Buddy highlighted that we are still looking for 2 more Trustees to come on board at this time

Chairman's Report – Buddy Reeve

- Buddy noted that this has been quite a challenging year from start to finish. There were resignations following the last AGM of both the National and Local Coordinators, along with the Office Manager (although Jackie kindly agreed to stay until her replacement was found). There were also 2 Trustee resignations of Graham Froud & Cynthia Lilley and Buddy thanked them for their valuable input over the years. We are delighted that Marie Adams has joined the Trustees this year but we are also looking for a couple more and it



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was noted that currently our Board is predominately female so it would be great if a couple more men could join us.

- Following the many resignations the remaining Board of Trustees met in November and again in December to seek God and look at whether any changes needed to be made to how PARCHE is run. The outcomes of these meetings were:
 - They decided to keep both the National & Local roles as 2 separate roles & advertise as such
 - They decided to remain as a separate charity & not seek to join with another charity to share resources & finances
 - PARCHE is now run from the centre, with PARCHE having oversight of all of the teams. The insurance was also updated to cover all of the teams, 4 annual events, training sessions, office & employers liability – this is with County Insurance Services of Oxford.
 - A Safeguarding Policy has been created & agreed
 - It was agreed that the staff members should receive regular pastoral support from 2 designated Trustees
 - Finally, following the AGM an Annual Report is to be sent to each of the Church Leaders to keep them updated on the work of PARCHE
- Having advertised in early 2016 for the Local Coordinator & Office Manager we were pleased to appoint Mary Cockshoot in the Office Role and Myrtle Martin as Local Worker. Unfortunately, due to personal commitments in Peru, Myrtle resigned at the end of September. Thanks were given to Mary for holding the fort in the interim. So we are advertising once again for the National Role and Local Coordinator and keep both of these vacancies in our prayers.
- Buddy reported that two of our faithful teams have had to retire and expressed gratitude to Roger Whitmore and Pat & Tony Green. This leaves us with 8 homes without teams – but she noted that negotiations are under way to cover 3 of these homes
- Earlier in March Marilyn Baker was welcomed into 5 of our Care Homes and we are delighted that she is booked in for 3 days in March 2017
- Our Annual events were a great success and are so popular that we actually had to restrict numbers attending – in order that we do not have to do this again we are reviewing the venues we can use.
- Buddy noted that our regular monthly prayer meetings in various Churches have lapsed due to staff shortage – it is felt that these are so important since prayer underpins all of the work we do; people were encouraged to think if they could arrange a meeting in their Church or invite PARCHE speak at any regular meetings.
- Our resources are still selling steadily and we have recently renewed our stock levels.
- Buddy advised that, after reviewing their finances, St Elisabeth's have started to charge PARCHE for the use of the office and meeting rooms – she noted that the terms given are very favourable and we are grateful to both the management and PCC.
- Buddy ended with expressing thanks to all who support PARCHE in their work, prayers and with financial aid and most especially to our wonderful Lord who enables all that we do.

Treasurer's Report - Vaughan Schulze

- Vaughan began but echoing Buddy in thanking the team for all the work they do making Residents happy and bringing them close to Jesus.
- Vaughan took the room through the accounts, which had been circulated with the agenda and advised that, since March 2015, the accounts have been on a stable footing. He highlighted that the anonymous gift from last year had specifically put us on a stable footing and prays that we remaining stable going forward. He gave thanks for the donor who was able to be so generous.
- Vaughan highlighted that the National Accounts are held separately and so he has shown separately with bolding and how they impact the Eastbourne funds. He noted that



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the National funds will be released when we have a new person in this role and further funds from the Henry Smith Charity will be released also.

- Vaughan advised that the balance at 31 March 2015 was £6,588 and gave thanks to Rupert Colkett who gives his time to independently verify our accounts.
- It was highlighted that there are 8 Churches in Eastbourne who particularly support PARCHE and thanks were given to them and also to the Lord for His faithfulness.

Any Other Business

- Mary Cockshoot stood up and highlighted the Friends of PARCHE scheme which has recently been launched. She noted that this is a simple way for people to help with the funding of PARCHE and, as a thank you, anyone who signs up receives our Newsletter when it is issued, along with the invitation to come along and find out more about PARCHE by attending a service in a home, one of our Annual Events or our AGM.
- Mary also noted that, due to being centrally operated, we are updating our Volunteer Data so that we comply with both our Insurance Regulations and Safeguarding Legislation. She highlighted the new Volunteer Data Form which each Team Leader is receiving for their Teams to complete and return to the Office.

The meeting closed with a time of prayer in small groups and a final hymn, followed by a Buffet Lunch.